



The BRIO Process

The Process for BRIO is never-ending for the Grants Admin Team. It starts for us in September and ends in August.

In a nutshell here is a shortened version of the BRIO Process as it relates to the Grants Admin team. We believe applicants should know the full process that brings artists this grant every year. We will also interject some advice to you the “applicant” so you can submit a competitive application.

Here goes...

July - August the Grants Admin team reevaluates BRIO and make necessary changes such as upgrades to the application and submission process, and looking at what worked and didn't work during the year, creating year-end reports, sending out panel comment requests and creating the timeline for the next BRIO Award applications and guidelines.

In **September** the Grants Admin team reevaluates the categories and the wording of the Applications and Guidelines for the next award year. We also decide internally what the next application availability date and application deadline date will be. We also set up the “**How to Apply**” sessions and the “**BRIO Dr. Hours**” sessions.

Monday, October 3, 2016 BRIO applications and guidelines will become available online to the public.

Advice to Applicant: When the applications and guidelines become available please take the time to read through the guidelines thoroughly. We find that most people in their eagerness, skim through, or do not take the time to read and assume there are no changes to the application which could render an applicant's submission ineligible.

October-December applications are being monitored and the Grant Admin Team is setting up sessions to help you with the application process. We are also coordinating panels to judge your work. This is not a fast and easy process. There is a ‘call out’ to artists, arts professionals, and nonprofit and community based organization leaders to serve as panelists, who reside in the outer boroughs, (Manhattan, Queens, Brooklyn, Staten Island even Connecticut and New Jersey) to serve on these panels. BRIO is a blind adjudication process, which is why we ask that artists applying do not put any identifying marks or references on their work. Winners are selected by a panel of arts professionals representing the award disciplines.

Advice to Applicant: Please take advantage of these sessions. They are very important to the applicant. These sessions give a complete overview of the application and

guidelines. They also allow for your questions to be answered in real time. Remember we do not want to disqualify your submission for any reason.

This year there are nine “How to Apply” sessions around the Bronx.

They are as follows:

- Mon, Oct. 3, 2016 @ Longwood Art Gallery 450 Grand Concourse 5:00 – 7:00 pm
- Fri, Oct 14, 2016 @ Longwood Art Gallery 450 Grand Concourse 6:00 – 8:00 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDsgFEAS
- Tues, Oct 18, 2016 @ Mind-Builders Creative Art Center 3415 Olinville Avenue 2:30 – 4:30 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDshDEAS
- Sat, Oct 22, 2016 @the New York Public Library985 Morris Park Avenue Bronx, NY 10461 5:00 – 7:00 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDskqEAC
- Wed, Oct 26, 2016 @ Vladeck Hall Auditorium (Corner of Hillman Avenue) 74 Van Cortlandt Park South, 6:00 – 8:00 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDslUEAS
- Tues, Nov 15, 2016 @ Bronx Library Center 310 E. Kingsbridge Road, 5:00 – 7:00 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDsm3EAC
- Tues, Nov 22, 2016 @ BAAD 2474 Westchester Ave, 7:00 – 8:30 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDsmXEAS
- Tues, Nov 29, 2016 @ BCA main Office1738 Hone Avenue, 6:00 – 8:00 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDsmhEAC
- Thurs, Dec 1, 2016 @ Longwood Art Gallery450 Grand Concourse, 6:00 – 8:00 pm
https://bronxarts.secure.force.com/ticket/#sections_a0Fd000000hDso4EAC

BCA’s Grant Admin team also offers what we call **BRIO Dr. Hours, by appointment only!** – created especially for the artists who may still have questions about what discipline he/she should apply, whether the applicant is submitting a cohesive body of work. These sessions can help clear up any fuzzy details you might have about your support materials or submission.

Advice to Applicant: This is another opportunity for artists to gain better understanding about the application and submission process and allows the Grant Admin team to help foster confidence, support and nurture creatively in our artists.

Upcoming dates for BRIO Dr. Hours are as follows:

October – Thursday, 27th & Friday, 28th
November – Thursday, 17th & Friday, 18th
December – Monday, 5th thru Thursday, 8th

Please call to schedule an appointment!

BRIO in General – Lydia Clark – [\(718\) 931-9500 x 35](tel:(718)931-9500x35)

Literary Arts – Charlie Vazquez – [\(718\) 931-9500 x 21](tel:(718)931-9500x21)

Visual Arts - Juanita Lanzo – [\(718\) 518-6728](tel:(718)518-6728)