



**Phil Cardone**

3204 Philip Avenue / Bronx, NY 10465  
1-718-829-9734

Toll-Free Voice Mail / Fax: 1-866-564-5226  
pacardone@aol.com / pacardone@optonline.net

*I've been in publications in some way, shape, or form for a number of years as a writer, editor and desktop publisher. My background additionally includes publicity and press relations, as well as event planning & coordinating, and promotion within business, education, and nonprofit sectors.*

---

**Available for all your desktop publishing needs!**

**TYPESET, DESIGN, & LAYOUT**

Newsletters, Brochures, Flyers, Programs,  
Menus, Price Lists, Resumes,  
Invitations, Business Cards and More!

**COPY & RE-WRITE ASSIGNMENTS**

*You supply the need!  
Together, we'll supply the concept!  
I'll supply your finished printed product!*



*From my desktop to yours!*

**Writer/Editor/Designer**

- Brochures
- Bulletins
- Business Directories
- Catalogues
- Collateral Material
- Feature Stories
- Flyers
- Grant Applications
- Greeting Cards
- Handbooks
- Instruction Manuals
- Invitations
- Newsletters
- Picture Captions
- Press Releases
- Programs
- Program Schedules
- Promotional Pieces
- Publicity Pieces
- Public Service Announcements
- Research Publications
- Short Stories
- Technical Proposals

---

**Freelance/Temporary Assignments**

- Arabica Gift and Gourmet Shop
- Assemblyman Stephen B. Kaufman
- Berlitz Translation Services
- Bronx Chamber of Commerce
- Bronx Chiropractic Association, District 4
- Bronx Council on the Arts
- Bronx Special Olympics
- Bronx Veterans Association, Chapter 118
- Bronx YMCA
- Claddagh Productions
- Con Edison
- East Tremont Merchants Association
- Episcopal Church Center
- Flushing Council on Culture and the Arts
- Global Advanced Technology
- Hunts Point Local Development Corp.
- Insurance Data Management Association
- Locust Point Yacht Club
- Medical Tribune
- N.E.T.S.
- Opportunity Resource Institute
- Prudential Securities, Inc.
- Sanford C. Bernstein and Co., Inc.
- Zagat Survey

---

Member of BNI International's  
Bronx Platinum Chapter